

PROPS MASTER

The Props Master reports directly to the Production Manager and works alongside the Technical Director and designers to provide all props, set dressing, and furniture for LDTC's Summer Season productions while maintaining an organized and efficient department.

Responsibilities:

- Provide all props, set dressing, and furniture by sourcing, bidding, renting, fabricating, or pulling from existing stock while both adhering to the production budget and supporting the artistic integrity of the design and the director's vision
- Generate and share all necessary production paperwork including preliminary prop lists and research, source lists, receipt tracking etc.
- Attend all design, production, and weekly department meetings as well as designer runs and tech rehearsals. Respond to notes and questions presented in Rehearsal/Production Reports in a timely and clear manner
- Communicate effectively and considerately between Production Management, Designers, Directors, and Stage Management
- Coordinate with Education Department to create props for Youth Theatre Workshop performances
- Consider and accommodate any allergies, dietary restrictions, and general user-friendliness
- Organize and maintain LDTC's prop stock and storage space

Qualifications:

- Exceptional organizational, communication, and creative problem-solving skills
- Ability to prioritize and multitask while maintaining rigorous attention to detail
- Demonstrable fabrication skills using a variety of mediums.
- Familiarity and comfortability operating shop equipment safely and responsibly
- Successful experience with budgets and receipt tracking
- Positive relationships with local businesses and surrounding theatres a plus
- Sourced/Rented props often require regular trips to Denver. Props Master candidates should have a valid driver's license. Candidates willing to use their own vehicle a plus

The Props Master is also tasked with supervising the Props Apprentice. Ideal candidates should have a background or interest in teaching and a passion for mentoring emerging theatre professionals.

Dates of Employment: May 18-August 17, 2020 (13 wk contract)

Compensation: \$600.00/wk

Housing & Travel available

Summer Season Productions:

WHAT WE LEAVE BEHIND (New Developmental Production MUSICAL)

music & lyrics by Jenny Giering

book & lyrics by Sean Barry

Dates:

Production meetings begin: March 2020

First Rehearsal: June 1, 2020

Performance run: June 12 - 28, 2020

MAN OF LA MANCHA (MUSICAL)

by Dale Wasserman

lyrics by Joe Darion

music by Mitch Leigh

Dates:

Production meetings begin: March 2020

First Rehearsal: June 15, 2020

Performance run: July 3 - August 2, 2020

POPCORN FALLS (PLAY)

by James Hindman

Dates:

Production meetings begin: April 2020

First Rehearsal: July 27, 2020

Performance run: August 7 - September 6, 2020

The Lake Dillon Theatre Company in Silverthorne, Colorado is a professional theatre working under an AEA SPT contract. The LDTC has an annual budget of just under \$2M and is committed to enhancing the quality of life in Summit County and the Colorado Front Range by providing unique and accessible cultural experiences through the Performing Arts.

The Silverthorne Performing Arts Center, a newly opened \$10m facility, is home to the LDTC. The SPAC is the center of arts and culture development and growth and the LDTC is the core foundation to this expansion. The LDTC's core values of integrity, impact, quality, intimacy, and diversity of programming influence all aspects of development, programming, and operations.



Production Department Supervisors
Lake Dillon Theatre Company
LDTC Summer Season 2020

For more information, please visit our website: www.lakedillontheatre.org

Housing and travel accommodations or travel stipends available.

LDTC is a proud equal opportunity employer. No person shall be excluded from the services of the organization because of race, color, religious beliefs, sex, age, gender orientation, national origin, or physical or mental disability.

To apply:

Please submit cover letter, resume, and references (as one PDF) via email to production@lakedillontheatre.org.

Please include **PROPS MASTER** in subject line.

Portfolio samples and/or website links are encouraged.

Deadline for applications: Monday, January 6, 2020